

If interested in this position, submit your cover letter and resume to **BOTH** Molly Smith [msmith@safehavenshelter.org](mailto:msmith@safehavenshelter.org) and Heather Drees [hdrees@safehavenshelter.org](mailto:hdrees@safehavenshelter.org)



## **Youth Programs Advocate**

*Full time*

*\$17.17/hour*

*Schedule will be determined based on the ongoing need of the program.*

### **Position Summary:**

This position is designed to address the need for high-quality, trauma-informed youth programming. Children exposed to violence are more likely to abuse drugs and alcohol; suffer from depression, anxiety, and post-traumatic disorders; fail or have difficulty in school; and become delinquent and engage in criminal behavior. This position will address these symptoms of domestic violence trauma through mentorship, enhanced support one-on-one and in groups, and opportunities for building confidence and a sense of self-worth.

### **Essential Functions:**

- ✦ Develop and implement trauma-informed programming for 200 children annually modeled after the Sanctuary Institute at both sites (Shelter and Resource Center).
- ✦ Plan for, and facilitate engaging programs for youth ages Kindergarten- High School (5- 24) in group or one-on-one settings.
- ✦ Help children learn to manage the symptoms of trauma created by domestic violence and develop positive, healthy coping strategies through utilization of the research and resources in studies such as the "Promising Practices" curriculum.
- ✦ Brainstorm and implement creative strategies to provide programming with the potential dynamics of ongoing social distancing and virtual services due to the pandemic
- ✦ Potentially create programming to help youth with distance learning
- ✦ Coordinate and facilitate "Shine Brite Day Camp" during the summer
- ✦ Nurture social-emotional growth and socialization
- ✦ Foster cognitive, social, emotional, and physical development
- ✦ Build and maintain positive relationships with youth
- ✦ Provide transportation as it relates to programming
- ✦ Commitment to Safe Haven's Core Values and other duties as assigned:
- ✦ Maintain professional boundaries with youth and their caregivers
- ✦ Maintain up-to-date records, individual files, logs, and all other necessary forms including recording statistics and keeping electronic files in the Apricot data tracking system used agency-wide
- ✦ Prepare organized, thoughtful reports on a regular basis as determined by Supervisors
- ✦ Comply with MN Mandated Reporting Statute
- ✦ Impeccable ability to follow through with assigned, and/or self-directed tasks
- ✦ Ability to be warm, friendly, positive and approachable
- ✦ Must be flexible, adaptable, and resourceful.
- ✦ Other duties as assigned

### **Qualifications and Requirements**

#### **Essential Qualifications**

- ✦ Must be 21 years of age or older.
- ✦ College experience in Childhood Development, Human Services, psychology, education or related field.
- ✦ 2+ years' experience working with youth.
- ✦ Knowledge of and/or experience working with people from diverse backgrounds.
- ✦ Valid driver's license, working vehicle and auto insurance (liability limits required by Safe Haven).

#### **Desired Qualifications**

- ✦ Bachelor's Degree in related field
- ✦ Knowledge of community resources.

**Other Responsibilities:**

- 🔥 Attend all required meetings and trainings
- 🔥 Adhere to agency personnel policies
- 🔥 Ability to physically attend to the various needs of the Shelter & Resource Center

Survivors of domestic violence\*, women of color, LGBTQ, and people of other underrepresented subcultures in our community are encouraged to apply!

*\*If you have been a Safe Haven client, we request that you pursue employment with our agency no less than one year after the date of your departure.*

Safe Haven's "Employment Opportunities" can be found on our website:

**[www.safehavenshelter.org](http://www.safehavenshelter.org)**

*Safe Haven Shelter and Resource Center does not discriminate on the basis of race, color, creed, national origin, religion, sex, affectional orientation or gender identity, political affiliation, marital status, status with respect to public assistance, disability, or age in the delivery of services or employment practices.*